



2012 SAFETY EXPO

Statewide Training & Management Conference
April 3-5 | Cosumnes River College | Sacramento

Presentation Form

Please fill-out this form in its entirety, and return by **Friday, November 4, 2011 to:**
Jim Neely—2012 Safety Expo - 1331 T Street, Sacramento, CA 95811-7101
Fax to: Jim Neely—916-446-3117 - Please email questions to: Jim Neely— jneely@sbxchange.net

Primary Presenter Contact Information

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Web site: _____

Presentation Tracks - (please select the appropriate track for your session)

1. Compliance Certification Track

- a. Yes, my session has a maximum capacity of __ attendees.
b. No, my session does not have a maximum capacity of attendees.

2. Construction & General Safety Track

3. Management Track

4. PEMA - Hands-on Training Track

5. Public Works Track

6. Special Projects Track (VIP Forum Topic(s)/Keynote)

7. Cal/OSHA Regulatory Track

Presentation Format - (please select one)

- Panel - (features a group of specialists focused on one topic area – maximum of four panelists)
 Presentation - (features one or two speakers presenting materials as a public address)
 Workshops and session topics (features active audience participation)
 Other - (Please specify)

Date and Time Preference (am or pm): _____

- ❖ **Presentation Title** – Titles will be used in *2012 Attendee Registration Brochure*, as well as promoting you and your session on the Expo and on-line registration web sites. Please keep the title brief and to the point. *Expo reserves the right to edit titles.*

- ❖ **Presentation Description** – Descriptions will be used in the *2012 Attendee Registration Brochure*, as well as promoting you and your session on the Expo and on-line registration web sites. *Expo reserves the right to edit descriptions.* If you are an equipment trainer, please ensure that your description accurately describes your session criteria for registrants to take your class, and attendee capacities.

Presenters

- I will be the only presenter.
- I will be presenting with others. (Please submit contact information for your co-presenter(s) recognition and badge.)

Primary Presenter/Moderator Biography - Biographies may be used in marketing materials, and posted on the **sacsafetyexpo.com** website.

A/V - Classrooms are equipped with individual A/V packages that include: laptop, projector, and screen. You can utilize your own lap top, and are encouraged to bring your presentation on a disc or travel drive in the event that your laptop is not compatible with campus A/V.

Anticipated goals and objectives (*these may be bullet points in the attendee registration booklet*):

1. _____
2. _____
3. _____

Authorization Acceptance

In submitting this proposal, I give permission to Expo to use all or part of my presentation to further help market and promote the event; provide handout materials as necessary; agree to appear and deliver my presentation(s) as scheduled. In the event that I cannot present as scheduled, I will provide Expo staff with a written cancellation 30 days prior to the event.

Signature: _____

Presenter Name(s)

1. _____
2. _____
3. _____
4. _____

- ❖ As an Expo presenter, your information must be received by the due date to be incorporated into the *2012 Attendee Registration Brochure*, as well promoting you and your session on both the Expo and on-line registration web sites.
- ❖ In the event that course attendance changes, which could impact the location of classroom assignments, those changes will be reflected in the on-site session location addendum available at registration.
- ❖ Incomplete proposal submissions will not be considered.

Co-presenter - Contact Information – (if applicable)

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Web site: _____

Co-presenter 1 Biography - Biographies may be used in marketing materials, and posted on the website.

Co-presenter or panelist 2 - Contact Information – (if applicable)

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Web site: _____

Co-presenter 2 Biography - Biographies may be used in marketing materials, and posted on the website.

Co-presenter or panelist 3 - Contact Information – (if applicable)

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Web site: _____

Co-presenter 3 Biography - Biographies may be used in marketing materials, and posted on the website.

Co-presenter or panelist 4 - Contact Information – (if applicable)

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Web site: _____

Co-presenter 4 Biography - Biographies may be used in marketing materials, and posted on the website.